



# INTERNSHIP APPLICATION FORM

Fill out the form below so we can get to know you better and make sure our position is best suited for your talents.

## PERSONAL INFORMATION

Full Name: \_\_\_\_\_

Date of Birth: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/ZIP: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

## EMERGENCY CONTACT

Name: \_\_\_\_\_

Relationship: \_\_\_\_\_

Phone Number: \_\_\_\_\_

## ACADEMIC STANDING

- I am a...

☐ Student, currently enrolled in school or program

☐ Recent graduate

☐ Prospective/incoming student, soon to be enrolled in a school or program

- If Applicable:

Name of School: \_\_\_\_\_

Type of Program: \_\_\_\_\_

Grade/Year Level: \_\_\_\_\_

Estimated Date of Completion (Year): \_\_\_\_\_

Describe your studies/courses here: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

**INTERNSHIP POSITION**

- Please mark which internship you are applying for:

- ☐ Social Media & Content Creation Internship
- ☐ Curatorial/Archives Internship
- ☐ Other

- For other, please specify:

**RELEVANT EXPERIENCE**

Please describe any relevant work or academic experience:

**REFERENCES**

**1**

Name:

Organization/Occupation:

Relationship:

Phone Number or Email:

**2**

Name:

Organization/Occupation:

Relationship:

Phone Number or Email:

**PLEASE SUBMIT A COVER LETTER!**

In addition to a completed application, please submit a resume and a cover letter outlining your interest in the position, why you would be a strong addition to our team, and any relevant professional and personal goals.

Submit all materials to **Victoria McAteer**, Operations Manager, at **VMcAteer@hsmc-fl.org** or drop off physical copies at the admissions desk of the **Elliott Museum at 825 NE Ocean Boulevard, Stuart, FL 34996**.